

**Preliminary financial estimates 2025-26: version 1**

<i>Numbers in italics are estimates</i>	<b>Actual audited 2022-23</b>	<b>Actual audited 2023-24</b>	<b>Actual &amp; projected 2024-25</b>	<b>BUDGET projected 2025-26</b>	<b>Note</b>
<b>Recurrent payments</b>					
Clerk's salary	1814.40	1740.20	1888.40	1888.40	a
Clerk income tax	0.00	59.80	361.60	361.60	
Clerk's costs	331.48	559.12	500.00	650.00	b
Payroll administration	157.00	132.00	132.00	150.00	
Bank charges	130.00	129.00	130.00	130.00	
Cemetery & churchyard maintenance	1378.00	1398.43	1440.38	1483.59	c
Village greens & Little Lane maintenance	501.66	516.71	532.21	548.17	c
Diamond Jubilee Orchard maintenance	315.00	374.45	385.68	397.25	c
Toddlers Play Area annual inspection	69.50	82.50	100.00	100.00	
Toddlers play equipment maintenance	42.81	159.69	100.00	100.00	
Benches and signs maintenance		49.50	78.48		d
Insurance	367.34	389.17	415.17	450.00	
Internal & external audit	80.00	85.00	85.00	85.00	e
LRALC annual subscription	225.93	220.50	323.82	240.00	
Room hires	140.00	130.00	180.00	180.00	f
s137 donation Community First Responders	250.00	250.00	250.00	250.00	g
ICO Data Protection Act registration	35.00	35.00	40.00	40.00	
Training	60.00	50.00	300.00	100.00	
Stationery / administration / sundries	0.00	0.00	20.00	20.00	
Parish Christmas tree / event / lights	40.00	40.00	50.00	50.00	h
Printing annual report	20.00	23.40	25.00	25.00	
Information kiosk electricity & maintenance	88.41	70.27	110.48	120.00	
Donation to Horticultural Show	40.00	40.00	20.00	40.00	i
<b>Total recurrent payments [A]</b>	<b>6086.53</b>	<b>6534.74</b>	<b>7468.22</b>	<b>7409.01</b>	
<b>Non-recurrent payments</b>					
Play bark for Toddlers Play Area	1340.00	1200.00			j
Transfer to Carlton Parish Plan Group	150.00				
Platinum Jubile party grant	200.00				
Churchyard wall drainage	232.68				
CDJO gateposts	60.50	57.80			
SID repair	67.00				
Christmas lights for churchyard	403.11				
Coronation tree for churchyard	37.50				
Coronation oak saplings (CDJO & Harry's Grave)	62.50				
Street light column testing		411.42			
H&BBC Election charges		77.40			
Grant - church clock repair		200.00			
Planting trough for CDJO		60.00			
Pensions regulator declaration		120.00			
Reproduction lamp for church gate			300.00		
Replacement fencing in Cemetery field			1000.00		
Replacement batteries for SID			180.00		
Replacement of stile by kissing gate			800.00		
Noticeboard for Main St/Barton Rd				1000.00	k
<b>Total non-recurrent payments [B]</b>	<b>2553.29</b>	<b>2126.62</b>	<b>2280.00</b>	<b>1000.00</b>	
<b>Total VAT on all payments</b>	<b>538.03</b>	<b>554.38</b>	<b>500.00</b>	<b>750.00</b>	
<b>Total payments [A] + [B] + VAT</b>	<b>9177.85</b>	<b>9215.74</b>	<b>10248.22</b>	<b>9159.01</b>	

**Reserve funds**

Parish Council election reserve			2000.00	
Recreational land reserve			40825.00	1175.00
Contingency reserve			4000.00	
Fixed Asset Fund	650.00	650.00	650.00	1000.00
<b>Total transfers to / reserve funds [C]</b>	<b>650.00</b>	<b>650.00</b>	<b>47475.00</b>	<b>2175.00</b>
<b>Total payments &amp; reserves [A+B+C+VAT]</b>	<b>9827.85</b>	<b>9865.74</b>	<b>57723.22</b>	<b>11334.01</b>

**Receipts**

Precept on H&BBC	8550.00	8575.00	9200.00	
VAT refunds	358.85	197.89	555.58	500.00
PAYE refund		14.40		
Bank interest	130.91	678.38	500.00	300.00
Rents	1.00	1.00	1.00	1.00
Fee income	1100.00	650.00	783.00	844.00
H&BBC P&CIF grant CDJO playbark	610.00			
Refund from Parish Plan Group	273.02			
Jack Patston Charitable Trust		300.00		
H&BBC P&CIF grant for kissing gates			300.00	
H&BBC CEGF grant for noticeboard				500.00
<b>Total receipts [D]</b>	<b>11023.78</b>	<b>10416.67</b>	<b>11039.58</b>	<b>2145.00</b>

**Brought forward at start of financial year [E]**

(Balance b/fwd less earmarked funds)

Total of receipts and balances [D+E]	55976.47	56565.29	57739.13	2160.91
Total payments & reserves [A+B+C+VAT]	9827.85	9865.74	57723.22	11334.01
<b>End of year balance [D+E] - [A+B+C+VAT]</b>	<b>46148.62</b>	<b>46699.55</b>	<b>15.91</b>	<b>-9173.10</b>

**Reserve funds included in end of year balance above**

Recreational land reserve	39025.00	40025.00
PC election reserve	2000.00	2000.00
Contingency reserve	4000.00	4000.00
<b>Total reserve funds</b>	<b>45025.00</b>	<b>46025.00</b>

**Reconciliation**

End of year balance carried down	46148.62	46699.55
Carlton Footpath Group (CFG) Fund	57.01	57.01
Carlton Gardening Group (CGG) Fund	151.12	59.67
Fixed Asset Fund (FAF)	5829.90	6479.90
Keep Carlton Tidy Group (KCTG) Fund	151.53	151.53
Parish Amenities Fund (PAF)	685.78	2338.18
<b>Total (Balance + earmarked funds etc)</b>	<b>53023.96</b>	<b>55785.84</b>
<b>Carried forward in R&amp;P account book</b>	<b>53023.96</b>	<b>55785.84</b>

**Notes**

- a Salary for 2022-23 includes overpayment of PAYE recovered in 2023-24
- b Excludes costs charged to volunteer groups; includes £253.20 internet service provider (website & email), £240 broadband subscription
- c PC Minutes p.1818/11b refers
- d 23-24 - QR code notices; 24-25 - materials for Rotary Club volunteers
- e PC claims exemption from external audit; internal audit fee is paid 1 year in arrears: figure for 2025-26 is for audit of 2024-25 accounts.
- f Community Hub hire £10/hr from Jan 2022; £15/hr from Jan 2024
- g PC Minutes p.1928/12a refers
- h Grant to PCC to cover electricity for churchyard illuminations, p.1928/16 refers
- i PC Minutes p.1889/12b; 1916/3e; 1928/12b refer
- j Playbark top-up will be charged to FAF if required in 2025
- k PC Minutes p.1948/5 refer; project will only go ahead if grant support is forthcoming
- l PC Minutes p.1928/12g refers
- m Some VAT in 2022-3 was reclaimed in that year; VAT reclaimed in 2023-4 is for remaining part
- n Cemetery fee income is estimated as mean of previous three years (p.1891/15 refers)

## Abbreviations

CDJO - Carlton Diamond Jubilee Orchard

H&BBC - Hinckley & Bosworth Borough Council

LCC - Leicestershire County Council

PCC - Parochial Church Council

RoW - Rights of Way

CEGF - Community Equipment Grant Fund

ICO - Information Commissioners  
Office

LRALC - Leics & Rutland Association of Local Councils

P&CIF - Parish & Community Initiative Fund

SID - Speed Indicator Device

These preliminary financial estimates were prepared for a meeting of  
Carlton Parish Council on 13th November 2024